



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY:	Martin Eden
PORTFOLIO AREA:	Growth and Development

SUBJECT: Traffic Management Contract

1. DECISION

To approve the award of a contract to Kays Traffic Management Systems Ltd for three years with the option to extend for a further 2 x 12 months. The contract will be for the provision of all signing, barriers and cones for “positive” traffic control measures.

2. REASON FOR DECISION

The Council needs to contract with an external third party to meet its traffic management requirements. The estimated value of the new contract meant the Council needed to undertake a tendering exercise. The tender was issued on the e-tendering portal (The Chest). Fifteen bids were received before the deadline and then evaluated against criteria detailed in the tender pack. Kays Traffic Management Services Ltd achieved the highest total mark and therefore a decision is sought to award the contract to Kays.

3. BACKGROUND

Approval was obtained for a tender exercise to be undertaken in October 2021. The tender opportunity was advertised on Find A Tender, Contracts Finder and The Chest. Tender documents were made available electronically via The Chest on 25th October 2021.

Blackburn with Darwen has a statutory duty to manage and maintain the local highway network and from time to time needs temporary traffic management measures to ensure safe road works, temporary closures, local event management or emergency incident response while minimising disruption to road users.

The contract will provide certain signing, lighting, guarding and specialist vehicles (traffic management) for works carried out by Council Departments or their appointed contractors to the requirements of:

- Safety at Street Works and Road Works Code of Practice
- Chapter 8 of the Traffic Signs Manual for situations not covered by the Code of Practice
- National Highways Sector Schemes 12A/12B, 12C and 12D

Council officers from the Highways Department and the Contracts and Procurement Team evaluated the submissions. Each bid was scored against price, quality and social value criteria as detailed in the tender documents.

The evaluation criteria were:

- Price 40%
- Quality 50%
- Social Value 10%

The supplier with the highest combined score was Kays Traffic Management Services.

The new contract will initially be for three years from 1 February 2022 – 31 January 2025 with the option to extend for a further 2 x 12 months dependant on performance.

4. KEY ISSUES AND RISKS

- At present Blackburn with Darwen has no formal contract in place.
- Unable to adequately manage the Network Management Duty.
- Supports and solidifies Health & Safety of employees during works on the Highway

5. FINANCIAL IMPLICATIONS

- The costs of works to be undertaken during the term of the contract will be met from within existing budgets. The prices are fixed for 24 months and then any increase will be capped at no more than RPIX.

6. LEGAL IMPLICATIONS

- No implications, the procurement process was carried out in accordance with the Council's Contract and Procurement Procedure rules and the Public Procurement Regulations.

7. OPTIONS CONSIDERED AND REJECTED

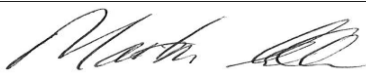
- Use an existing framework agreement. A suitable agreement could not be identified and therefore this option was rejected.
- Continue with the short term ad-hoc arrangements. This was rejected because the aggregated value meant a tender exercise had to be undertaken to meet the Council's Contracts and Procurement Procedure Rules. In addition, it was felt a longer term contract would offer better value for money.

Further information is available via the following link [] or from the report author

6. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
CONTACT OFFICER:	Simon Littler
DATE:	21/12/21
BACKGROUND DOCUMENTS:	N/A

Signed: 	
Director: Martin Eden	Date: 22 December 2021